



PRODUCTIVE ALTERNATIVES

DIVERSE SERVICES • VIABLE WORKFORCE
INNOVATIVE PRODUCTS

2011 Summer Edition

Moorhead Pursues- Options & Variety

Productive Alternatives in Moorhead is located in the Family Service Center Building at 715 North 11th St. Suite 201 in Moorhead, MN. Productive Alternatives provides vocational supports to those who have disabilities. Several different program options are available including:

[Employee Development Services](#) which is time limited.

This program assesses one's strengths, skills and abilities and includes the supervision of a Job Coach. [Placement Services](#) which assists individuals in finding a competitive position which matches their strengths, skills and abilities. [Community Employment Services](#) provides job training in a community work setting with the supervision of a Job Coach. [Supported Employment Services](#) which includes individuals who are paid by an employer and supports are provided by Productive Alternatives to promote job adjustment and retention. [Employment Planning Services](#) is an individualized service to assist individuals in identifying their interests while assessing their strengths, skills and abilities.

Productive Alternatives serves approximately 70 clients per day in the various programs. Productive Alternatives employees 17 staff members at the Moorhead site and contracts with 4 local businesses in the area for employment, including: Cashwise Foods in Fargo, Cashwise Foods in Moorhead, A Child's World in Fargo and Clay County Social Services. A big thank you goes out to these employers for their continued support!

Productive Alternatives offers a flexible work schedule to the clients we serve and also provides transportation if needed. The team at Productive Alternatives would like to welcome 2 new staff members: Cindy Wegner is our Placement Specialist. Cindy began her position in January and comes to us with a background in fundraising.

Rachel Trontvet also joined the team in January as a Job Coach. Rachel oversees the Document Imaging job site and does a wonderful job of training our clients on the different files and procedures.

Productive Alternatives in Moorhead also provides a transit service, called Transit Alternatives. An AM and PM Commuter Route to Detroit Lakes is provided Monday through Friday. The AM route leaves Moorhead at 5 AM and arrives back in town at the GTC (Ground Transportation Center) at 7 AM. The PM route arrives at the GTC at 5pm and picks up the riders and returns back to Detroit Lakes (stops are made along the way in Dilworth, Glyndon, Hawley, Lake Park and Audubon. Transit Alternatives also provides a grocery run in Moorhead and Dilworth every Monday and the 1st and 3rd Fridays to area assisted living facilities.

Finding a job that challenges one's abilities is not always an easy thing to do. Therefore when an opportunity arose to learn about document imaging, the Moorhead Productive Alternatives team was up for the challenge. In January of 2011, Productive Alternatives contracted with Clay County Social Services to perform Imaging Services. Document Imaging is a process which takes a hard copy file and turns it into an electronic file. Benefits of Document Imaging include: saving office space and easy retrieval of documents. This job is broken down into two positions: The Prep position and the Scanning position. On a typical day, the team consists of one to two scanners, two prep workers and a Job Coach. The files are sorted into sections and the papers are put in chronological order. Paperclips and staples are removed from all papers. The file is then passed on to the Scanner who scans the papers into the scanner and then saves these files in the computer.

Successful document imaging requires careful attention to each piece of paper. This process is very time consuming and entails repetition. The clients of Productive Alternatives have excelled in every area of the document imaging process. This has been a wonderful experience for all involved and Productive Alternatives looks forward to continued opportunities in the world of Imaging Services.

Submitted by [Kristie Heisler, Branch Manager](#)



Laurel Harmon & Peter Rovang Prepping

Newsworthy Notes

Congratulations to the Detox program in celebrating their 5th Anniversary and the CSU program their 2nd.

Naomi Scott, Administrative Assistant of Brainerd passed the Certified Administrative Professional examination and attained the CAP rating. This is a five year certification. Congratulations on this great achievement Naomi!

Bob Johnson, Community Services Director of Fergus Falls was appointed by Governor Dayton to the MN Special Education Advisory Panel. The purpose is to provide a broad base of input to the MN Department of Education staff regarding policies, practices and issues related to the education of children and youth with disabilities from birth to age 21.

Carla Bettin, Program Planner in Parkers Prairie presented Therapeutic Intervention and Behavior Modification at the two day MNDACA Conference held in St Cloud in June.

Marcia Dufty is celebrating her 35th Anniversary at PA, Cindy Anderson, 25 years, Heather Meyer, 15 years, Evelyn Jensen, 15 years, Cynthia Moenkedick, 10 years, Robert Chase, 10 years, Melissa Garcia, Glenn Moses, David Shearson, Suzanne Shepard, Amy Van Keuren, Kathy McGinnis, Mitch Groethe, Geraldine Kort, Dawn Lindberg, Nicole Johnson, Terrence Johnson, Bryan Warren, Theresa Randall and Maureen Christensen all with 5 years, Cassandra Dale, Karen Gadbow, Gisele Freitag, Sharon Kent, Kerri Ehlert, Staci Stephan, Jennie Beach, Kitra Nelson, Deborrah Grimes, Kathy Sigler, Alysha Cassman, Jennifer Doroff, Abby Nelson, Wendy Quade, Jamie Catoe, Frederick Oldroyd, Judy Primmer, Linda McCann, Jill Myers, Melody Rasmussen, Deb Hanson, Donald Brenaman, Donald Schatschneider, Melissa Logan and Eric Wicklund all with 1 year. A big thank you to each of these individuals for the service they provide to Productive Alternatives.



PA Board & President Skauge receiving a check from the Otto Bremer Foundation for the Fergus Roof Project

3rd Annual “Win the Dream” Ice Castle Fish House Fundraiser Underway

Tickets, tickets! Get your tickets! The 3rd Annual “Win the Dream” Ice Castle Fish House fundraiser is underway and heading for another success. Thanks to the many individuals that have and continue to support our fundraiser. Last year’s winner Aaron Addicks, of Miltona loves his prize and reported, “He caught fish too! Tickets may be purchased at any PA location; Take Five in Fergus, Dicks Standard, Parkers Trumm, Hilltop Lumber, Miltona Outpost, Urbank Bait & Big Foot in Vining. Tickets are \$10.00 and there are many great prizes thanks to: Paul’s Small Engine, Alexandria; Wheelers Point, Baudette; Joy From the Heart, Lake Elmo; Spruce Center Bait, Miltona; Al Lindner, Brainerd; Dean’s Country Market, Perham; Hemmerlin Construction, Parkers; Fortwengler’s Electric, Parkers; Sun Mart, Fergus and RK’s Café, Parkers. License #92133 The prizes will be given away on December 3rd at Prairie Christmas at the Parkers High School. Need not be present to win. For more info call Judy at 218-338-2691.



Check PA’s website to take part in:



PA Employees

Are you interested in participating in a “Health & Wellness Program? Contact your supervisor. Ideals are welcome!

PRODUCTIVE ALTERNATIVES, INC

STATEMENTS OF FINANCIAL POSITION

DECEMBER 31, 2010

ASSETS	2010	LIABILITIES AND NET ASSETS	2010
CURRENT ASSETS		CURRENT LIABILITIES	
Cash and Cash Equivalents	\$ 552,695	Current Portion of Notes Payable	\$ 60,365
Accounts Receivable, Net of Allowance	1,191,192	Current Portion of Capital Lease Payable	936
Grants Receivable	23,890	Accounts Payable	202,021
Inventories	386,847	Deffered Grant Monies	800
Prepaid Expenses	43,989	Interest Payable	3,230
Total Current Assets	2,198,613	Sales and Excise Taxes Payable	4,926
		Accrued Expenses	
PROPERTY AND EQUIPMENT		Salaries and Wages	225,954
Land	22,368	Vacation Pay	104,730
Buildings and Improvements	3,491,229	Payroll Taxes	4,382
Equipment	2,251,615	Total Current Liabilities	607,344
Less: Accumualated Depreciation	-2,819,984		
Total Property and Equipment	2,945,228	LONG-TERM LIABILITIES	
		Capital Lease Payable, Net of Current Portion	839
OTHER ASSETS		Notes Payable, Net of Current Portion	1,578,128
Squirrel Show Patent	5,000	Total Long-Term Liabilities	1,578,967
Customer & Supply List	10,000		
Total Other Assets	15,000	Total Liabilities	2,186,311
Total Assets	\$ 5,158,841	NET ASSETS	
		Unrestricted	2,972,530
		Total Liabilities and Net Assets	\$ 5,158,841

PRODUCTIVE ALTERNATIVES, INC

STATEMENTS OF ACTIVITIES

DECEMBER 31, 2010

REVENUE AND SUPPORT

DEED Revenue	
Support	\$ 640,383
Consumer Service	469,030
Other Consumer Services	64,823
Sub-Contract Sales	348,280
Community Based Employment	677,705
Prime Goods Manufacturing Sales	1,239,233
Purchase of Services	4,339,431
Transportation Grant & Subsidies	1,201,317
Thrift Store	72,887
Transportation Income	65,421
Contributions	27,324
Other Income	83,470
Total Revenue and Support	<u>9,229,304</u>

EXPENSES

Salaries and Payroll Costs:	
Staff	5,320,837
Consumer	1,147,844
Professional Fees	121,136
Supplies and Materials	808,054
Occupancy	557,839
Consumer Transportation	353,626
Staff Training and Travel	45,386
Expensed Equipment	15,317
Miscellaneous	119,224
Patent Write Off	10,005
Depreciation	322,780
Total Expenses	<u>8,822,048</u>

CHANGE IN NET ASSETS 407,256

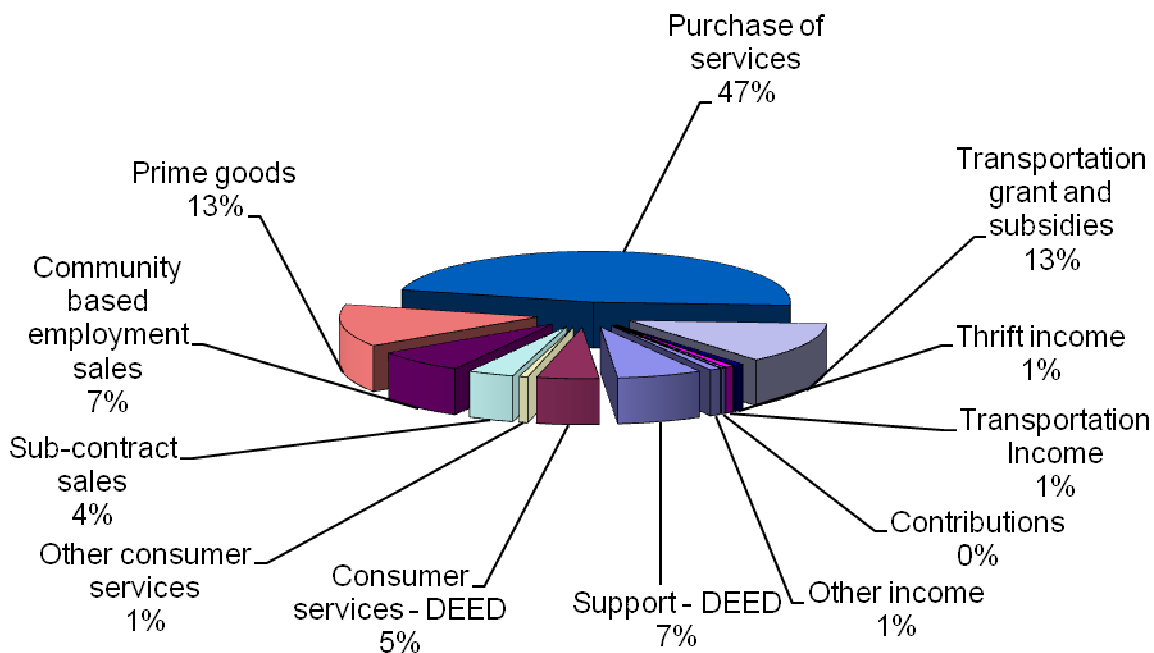
Net Assets - Beginning of Year 2,565,274

NET ASSETS - END OF YEAR \$ 2,972,530

PRODUCTIVE ALTERNATIVES

REVENUES BREAKDOWN

FOR THE YEAR ENDED DECEMBER 31, 2010



PRODUCTIVE ALTERNATIVES

EXPENSES BREAKDOWN

FOR THE YEAR ENDED DECEMBER 31, 2010

